



A FRESH NEW DAWN

A new year has arrived and with it, a fresh opportunity to be better and do better. The table below lists the activities the Centre for Tutor Management and Development (CTMD) has planned for tutors from January to April 2009. Why don't you have a look at the dates and jot them down in your diary or organiser? This will help you in planning your work. As the saying goes, "Failing to plan means planning to fail!"

IMPORTANT DATES

Upcoming Activities

ACTIVITY	DATE (2009)	REMARKS
New/ Senior Tutors/ Facilitators Training	2, 3, 4, 9, 10 & 11 January	This training programme will focus on the tutoring process, assessment methods and administrative matters that tutors need. You will be contacted by your learning centre Administrator.
Teaching Permit Application	Tutorial 2	Tutors who have not applied for a teaching permit must submit their application form to the Administrator at your learning centre before or by Tutorial 2.
National Colloquiums	April	Will be attended by selected participants comprising tutors, subject matter experts, learning centre administrators, academics, management and administrative staff.
Tutor Dialogue	To be announced by Learning Centre	The objectives are to help tutors: <ol style="list-style-type: none"> Develop better understanding of OUM's vision, mission and values; Forge better ties and share experiences; Build a sense of belonging; and Express concerns, issues and suggestions.
New/Senior Tutors/Facilitators Monitoring	Tutorials 1 to 5	Class observations will be done by Lead Tutors and academic staff.
Question Bank Workshop	February	Selected tutors will help to develop questions and answers for selected courses.